

MINUTES
TELLICO PLAINS REGIONAL PLANNING COMMISSION
August 14, 2023

<i>Members Present</i>	<i>Members Absent</i>	<i>Others Present</i>
Mike Atkins, Chairman	Cynthia McDaniel	Laura Smith, Planner
Marilyn Parker, Mayor		Greg Altum, The Buzz
Larry Harris		Dave Fankhauser
Chad Johnson		
Cynthia McDaniel		

CALL TO ORDER AND APPROVAL OF MINUTES

Chairman, Mike Atkins called the meeting to order at 6:30 p.m. and the minutes of the June 12, 2023, meeting were unanimously approved on a motion by Larry Harris seconded by Chad Johnson. The approval of the minutes of the July 23, 2023, meeting were tabled until the next meeting.

Dave Fankhauser was present for the Secretary’s signature on a 1-lot plat so that it could be recorded.

REVIEW OF SUBDIVISION PLAT AND SITE PLAN CHECKLISTS

The commission reviewed handouts of examples of development checklists which could be used for applications of subdivision plats, site plans and zoning compliance and the consensus was to adopt similar checklists and to include expiration dates for site plans and permits. There was also a discussion of a certificate that could be signed by the authorized representative of the Water Dept. to confirm availability when subdividing property. At one time there was a certificate that could be affixed as a sticker and staff will look in files for an example and forward it to the Mayor if found.

OTHER

There was a discussion of linking the www.monroepanning.com address where zoning and subdivision regulations are found on the County website to the Town of Tellico Plains website. Staff is to email Andrew Hollingshead, who maintains the city’s website, with information. More discussion items included obtaining Wi-Fi access for the Community Center, compiling a city road list that could be adopted as an official document and emailing Secretary, Chad Johnson when administratively reviewed plats could be signed by him for recording.

ADJOURNMENT

The meeting adjourned at 7:45 p.m.

 Secretary, Tellico Plains Planning Commission

 Date