

MINUTES
MADISONVILLE REGIONAL PLANNING COMMISSION
JULY 16, 2013

| Members Present | Members Absent | Others Present |
|----------------------------|----------------|----------------------|
| Glenn Moser, Mayor | Shan Harris | Laura Smith, Planner |
| Susan Saunders | Larry Smades | |
| Frank Thurston | | |
| Tony Wilson, Secretary | | |
| Linda Garrett-Hensley | | |
| Marilyn Atkins, Vice Chair | | |

CALL TO ORDER AND APPROVAL OF MINUTES

Vice Chair, Marilyn Atkins called the meeting to order at 6:00 p.m. It was noted that Mayor Glenn Moser had incorrectly been counted as present at the June 18, 2013 meeting and he was actually absent. A motion to approve the minutes of the June 18, 2013 meeting with the correction to the attendance was then unanimously approved on a motion by Susan Saunders seconded by Frank Thurston.

NEW BUSINESS

REVIEW OF STIE PLAN REQUIREMENTS FOR PARKING SPACES AND LANDSCAPING

The planning commission discussed the parking requirements for development in the city. Tony Wilson noted that the zoning ordinance did not have requirements for angled parking stalls or the aisle widths between them. The landscaping requirements were also discussed and the planning commission agreed to look at examples of parking requirements and landscaping requirements from other communities.

There was also a discussion about the zoning ordinance and whether a site plan was required for all new building. Mr. Wilson noted that it would be helpful if he had guidelines for when someone who was building a small addition to an existing structure was not required to submit a site plan. The planning commission agreed to also look at examples of how some other communities handle similar situations.

DEPARTMENT UPDATE

Planner, Laura Smith reported on the progress of the Planning Department website and Mayor Moser stated that it would be good if a link to the city's website was included on the Planning website.

OTHER BUSINESS

James Lee presented two subdivision plats in the Huntington Subdivision.

ACTION

Ms. Saunders moved to approve the plats subject to planner review. The motion was seconded by Mr. Thurston and approved unanimously.

Mayor Moser discussed the procedures that the planning commission follows. He noted that in other meetings he attends they have roll call votes. There was a discussion of “Robert’s Rules of Order” and whether or not to change the procedure.

ACTION

Mr. Wilson moved that the roll be called at the beginning of each meeting from now on. The motion was seconded by Mr. Thurston and approved unanimously.

ADJOURN

The meeting adjourned at 7:00 p.m. and Mayor Moser reappointed James Lee to the planning commission.