

MINUTES
MADISONVILLE REGIONAL PLANNING COMMISSION
MAY 21, 2013

Members Present	Members Absent	Others Present
Glen Moser, Mayor	Marilyn Atkins, Vice Chair	Laura Smith, Planner
James Lee, Chairman		Randy Hill
Frank Thurston		Representatives of 411 Chapel
Tony Wilson, Secretary		
Shan Harris		
Larry Smades		
Susan Saunders		
Linda Garrett-Hensley		

CALL TO ORDER AND APPROVAL OF MINUTES

Chairman James Lee called the meeting to order at 6:00 p.m. A motion to approve the minutes of the April 16, 2013 meeting was unanimously approved on a motion by Frank Thurston seconded by Susan Saunders.

NEW BUSINESS

SITE PLAN, EXPANSION TO 411 CHAPEL BAPTIST CHURCH, HILL STREET

Representatives of the church were present to discuss expansion. There is an existing church, block building, carport, and pavilion on the property. Expansion of the church would include a new sanctuary and additional parking. A future “Family Life Center” is proposed but is not included in the site plan request at this time. There are unopened rights-of-way that were shown on a survey by Charles Sheets in 1961. The rights-of-way were not improved and church structures are located in the rights-of-way. Representatives of the church request that the City abandon the rights-of-way and deed the property to the church so that it is one property that would be approximately four (4) acres and they also request site plan approval for the new sanctuary and parking facilities. Planner, Laura Smith stated that the unimproved rights-of-way had bearing on the review of the site plan. Items lacking on the site plan included; showing the location and dimensions of all property lines, showing the location, dimension, and uses of the proposed buildings, dimensions of proposed parking and number of spaces, and the certification of the preparer of the site plan who shall be a licensed engineer or surveyor. An amended site plan was submitted at the meeting and review during the meeting showed that it included the previously lacked items. Mr. Wilson stated that the required drainage plan, and hydrology study would need to be submitted as well.

ACTION

Tony Wilson moved to recommend abandoning the right-of-way known as “Shady Lane” and adjacent to the church property only. The motion was seconded by Ms. Saunders and approved unanimously. Mr. Thurston then moved to approve the site plan subject to the necessary drainage plan and hydrology study to Mr. Wilson. The motion was seconded by Ms. Saunders and approved unanimously.

DISCUSSION OF CONTINUING EDUCATION AND TRAINING

There was a discussion regarding continuing education and several members of the planning commission noted that they had attended the “Tennessee ER Response and Pipeline Safety Awareness Seminar” on May 13, 2003 in Athens, TN. The seminar counted towards one (1) hour of training. Attendees included Frank Thurston, Susan Saunders, Linda Garrett-Hensley, and James Lee. The planning commission also discussed future training opportunities and preferred topic of zoning.

OTHER BUSINESS

There was a discussion regarding the Annual Report. Ms. Smith updated the planning commission that a website should be up and running in the next month, and she would list members of the planning commission, and include information such as addresses and phone numbers if that was information they wanted to include. The consensus was that just having the names of the planning commissioners was sufficient.

Mr. Thurston reminded everyone of the training at Contech which was tentatively scheduled for a Wednesday morning at 9:00 a.m.

ADJOURN

The meeting adjourned at 7:00 p.m.